

The 2026 Jubilee and Parish Legacy Select Committee

Tuesday 30-Jun-2026 @ 08:00
Recreation Ground, Ambridge, Borsetshire, B5 0SC



AGENDA

1: Chair's Opening Remarks and Approval of Previous Minutes

Review actions completed since the May meeting and formally approve the previous meeting's minutes.
Duration: 5 minutes

2: Apologies for Absence

Apologies made are received and acknowledged
Duration: 2 minutes

3: Public Consultation Phase Launch Overview

Presentation outlining consultation objectives, timeline, engagement targets, and key milestones through the summer consultation period.
Duration: 5 minutes

4: Review of Community Survey Materials

Examine the final wording, accessibility standards, and distribution format of both physical and digital surveys before public release.
Duration: 5 minutes

5: Allocation of Physical Survey Drop-Points

Confirm locations for survey collection boxes across parish facilities, local businesses, community centres, and places of worship.
Duration: 15 minutes

6: Public Communications and Awareness Campaign

Consider proposed publicity materials, social media schedule, newsletter content, and community outreach activities to maximize participation.
Duration: 5 minutes

7: Volunteer and Community Ambassador Recruitment

Review plans for recruiting and training volunteers to assist residents with survey completion and consultation events.
Duration: 10 minutes

8: Consultation Governance and Data Reporting Framework

Approve procedures for collecting, anonymising, analysing, and reporting consultation responses to ensure transparency and accountability.
Duration: 60 minutes

9: Next Steps, Action Log Review, and Meeting Schedule

Assign responsibilities for consultation launch activities, confirm deadlines, and agree arrangements for the July committee meeting.
Duration: 2 minutes