The 2026 Jubilee and Parish Legacy Select Committee

Tuesday 1-Sep-2026 @ 08:00
Recreation Ground, Ambridge, Borsetshire, B5 0SC

MINUTES

1: Meeting Header

Annual General Meeting
Meeting Name: [Committee Name]
Municipal Year: [Year]
Date: [Date]
Time: [Start Time] - [End Time]
Venue: [Venue]

2: Attendance

Present:
- [List members present]

Apologies:
- [List members who sent apologies]

Officers:
- [List officers present]

3: Election of Chairman

Nominations were invited for the position of Chairman.

[Record nominations, proposer, seconder]

Voting:
- [Candidate Name]: [X votes]

RESULT: [Name] was elected as Chairman for the municipal year [Year].

[The newly elected Chairman took the Chair and signed the Declaration of Acceptance of Office.]

4: Election of Vice-Chairman

Nominations were invited for the position of Vice-Chairman.

[Record nominations, voting results]

RESULT: [Name] was elected as Vice-Chairman for the municipal year [Year].

5: Chairman's Annual Report

[Summary of the outgoing Chairman's report on the work of the committee during the past year, including key achievements, challenges, and statistics.]

6: Annual Accounts

[Summary of accounts presented, any questions raised, and approval]

RESULUTION: The annual accounts for [Year] were approved.

7: Appointment of Representatives

[Record appointments to outside bodies, working groups, etc.]

The following appointments were made:
- [Body Name]: [Representative Name(s)]

8: Work Programme

[Summary of the agreed work programme for the ensuing year]

RESULTION: The work programme for [Year] was approved.

9: Date of Next Meeting

The next ordinary meeting will be held on [Date] at [Time].

10: Close of Meeting

The Chairman thanked members for their attendance and contribution.

The meeting closed at [End Time].