MINUTES

1: Meeting Header

Meeting Name: The 2026 Jubilee and Parish Legacy Select Committee
Date: Tuesday, 2 June 2026
Time: 07:49 AM – 10:29 AM
Venue: Recreation Ground, Ambridge, Borsetshire, B5 0SC

2: Attendance

Present:
- Emma Brown
- Lucy Davies
- Sophie Evans
- Robert Johnson
- Sarah Jones
- Charles Roberts

Apologies:
- William Robinson
- James Smith
- Thomas Walker
- David Williams
- Anna Wright

Absent:
- Michael Taylor
- Richard Thompson
- Chloe White
- Laura Wilson

Officers/Advisers:
- None recorded for this meeting

3: Declarations of Interest

No declarations of interest were made by any member present.

4: Confirmation of Minutes

The minutes of the meeting held on 12 May 2026 were confirmed as a correct record and signed by the Chair.

5: Public Participation

No members of the public registered to speak at this meeting. No questions or statements were received.

6: Main Business Items

6.1 Election of Committee Leadership for 2026/27
Summary: Members conducted the statutory election of the Committee's Chair and Vice-Chair for the 2026/27 municipal year, as required following the annual meeting cycle.
Amendments: None proposed.
Voting: By show of hands.
RESOLUTION: ELECTED — leadership confirmed for the 2026/27 municipal year.

6.2 Approval of Annual Accounts
Summary: Members reviewed and approved the Committee's annual accounts for the preceding year.
Amendments: None proposed.
Voting: Not applicable.
RESOLUTION: APPROVED

6.3 Public Consultation Infrastructure
Summary: Members finalised the strategic placement of physical survey drop-points across all parish wards to ensure

geographic accessibility, and verified the functionality of the new online feedback portal ahead of the Public Consultation Phase launch.
Amendments: None proposed.
Voting: Not applicable.
RESOLUTION: AGREED

6.4 Approval of Work Programme
Summary: Members approved a comprehensive work programme intended to guarantee every resident a democratic voice in shaping the distribution of the Community Legacy Fund.
Amendments: None proposed.
Voting: Not applicable.
RESOLUTION: APPROVED

7: Action Items

Action: Launch the Public Consultation Phase across verified physical and online channels.
Responsible officer/member: Democratic Services Officer
Deadline: 3 June 2026
Status: Not Started

Action: Circulate the approved work programme to all ward members and consultation leads.
Responsible officer/member: Communications Officer
Deadline: 9 June 2026
Status: Not Started

8: Date of Next Meeting

The next meeting will be held on 16 June 2026 at 08:00 AM in Recreation Ground, Ambridge, Borsetshire, B5 0SC.

9: Close of Meeting

The meeting closed at 10:29 AM.