



MINUTES

1: Meeting Header

Meeting Name: Cabinet

Date: Tuesday, 7 May 2024

Time: 08:00 AM – 10:00 AM

Venue: Club Road, Ambridge, Borsetshire, B5 0WM

2: Attendance

Present:

- Elizabeth Babbage
- Louise Barnes
- David Cooper
- Paul Owen
- Thomas Walker

Apologies:

- None recorded for this meeting

Absent:

- None recorded for this meeting

Officers/Advisers:

- None recorded for this meeting

3: Declarations of Interest

No declarations of interest were made by any member present.

4: Confirmation of Minutes

The minutes of the previous meeting were confirmed as a correct record and signed by the Leader.

5: Public Participation

No members of the public registered to speak at this meeting. No questions or statements were received.

6: Main Business Items

6.1 Departmental Performance Review

Summary: Members evaluated the operational performance of council departments against agreed delivery targets for the current municipal year.

Amendments: None proposed.

Voting: Not applicable.

DECISION: NOTED

6.2 Emergency Resource Allocation for Infrastructure Projects

Summary: Members considered a request to authorise emergency resource allocation to keep priority infrastructure projects on schedule.

Amendments: None proposed.

Voting: Unanimous.

DECISION: APPROVED — subject to standard call-in period.

6.3 Award of Major Municipal Contract

Summary: Members exercised delegated executive authority to award a major municipal contract following completion of the procurement process.

Amendments: None proposed.

Voting: Unanimous.

DECISION: APPROVED — subject to standard call-in period.

7: Action Items

Action: Release authorised emergency resources to the relevant infrastructure project teams.

Responsible officer/member: Director of Infrastructure

Deadline: 14 May 2024

Status: Not Started

Action: Notify the successful contractor and issue the formal award letter, subject to call-in.

Responsible officer/member: Procurement Officer

Deadline: 21 May 2024
Status: Not Started

8: Date of Next Meeting

The next meeting will be held on 5 June 2024 at 08:00 AM in High Street, Ambridge, Borsetshire, B5 0HA.

9: Close of Meeting

The meeting closed at 10:00 AM.