MINUTES

1: Meeting Header
Meeting Name: Cabinet
Date: Tuesday, 7 May 2024
Time: 08:00 AM – 10:00 AM
Venue: Club Road, Ambridge, Borsetshire, B5 0WM

2: Attendance
Present:
- Elizabeth Babbage
- Louise Barnes
- David Cooper
- Paul Owen
- Thomas Walker

Apologies:
- None recorded for this meeting

Absent:
- None recorded for this meeting

Officers/Advisers:
- None recorded for this meeting

3: Declarations of Interest
No declarations of interest were made by any member present.

4: Confirmation of Minutes
The minutes of the previous meeting were confirmed as a correct record and signed by the Leader.

5: Public Participation
No members of the public registered to speak at this meeting. No questions or statements were received.

6: Main Business Items
6.1 Departmental Performance Review
Summary: Members evaluated the operational performance of council departments against agreed delivery targets for the current municipal year.
Amendments: None proposed.
Voting: Not applicable.
DECISION: NOTED

6.2 Emergency Resource Allocation for Infrastructure Projects
Summary: Members considered a request to authorise emergency resource allocation to keep priority infrastructure projects on schedule.
Amendments: None proposed.
Voting: Unanimous.
DECISION: APPROVED — subject to standard call-in period.

6.3 Award of Major Municipal Contract
Summary: Members exercised delegated executive authority to award a major municipal contract following completion of the procurement process.
Amendments: None proposed.
Voting: Unanimous.
DECISION: APPROVED — subject to standard call-in period.

7: Action Items
Action: Release authorised emergency resources to the relevant infrastructure project teams.

Responsible officer/member: Director of Infrastructure
Deadline: 14 May 2024
Status: Not Started

Action: Notify the successful contractor and issue the formal award letter, subject to call-in.
Responsible officer/member: Procurement Officer
Deadline: 21 May 2024
Status: Not Started

8: Date of Next Meeting

The next meeting will be held on 5 June 2024 at 08:00 AM in High Street, Ambridge, Borsetshire, B5 0HA.

9: Close of Meeting

The meeting closed at 10:00 AM.